



Please return to:
Volunteer Engagement
Reformed Church in America
4500 60th Street SE
Grand Rapids, MI 49512

Fax: 616-698-6606
Email: volunteer@rca.org

**TRAVELER/VOLUNTEER
AGREEMENT, RELEASE, INDEMNITY, AND INFORMATION FORM**

This document provides important information for the RCA's Volunteer Engagement office and those who are responsible for leading work and travel groups. It also may affect certain rights of the traveler/volunteer. Consequently, read and complete it carefully and consult with others if you have any questions regarding it.

Travel destination/volunteer worksite location:

Dates of travel/volunteer work:

Part 1. General information regarding traveler/volunteer

Name: _____ Male _____ Female _____

Street address: _____ Date of birth: _____

City: _____ State/province: _____ ZIP/postal Code: _____

Phone(s): _____ Email address: _____

Church membership (name, city, state/province): _____

Part 2. Parent/guardian information

(Only complete this part if the traveler/volunteer identified above is under 18 years of age.)

Name: _____

Relationship to traveler/volunteer: _____

(Only complete the remainder of this part that differs from the information provided in Part 1 above.)

Street address: _____

City: _____ State/province: _____ ZIP/postal code: _____

Phone(s): _____ Email address: _____

Church membership (name, city, state/province): _____

Part 3. Agreement, release, and indemnity

I acknowledge that the travel or volunteer work to which this Agreement, Release, Indemnity, and Information Form relates is sponsored by an agency or assembly of the Reformed Church in America (RCA), which is a Christian organization, and that at all times during such travel or volunteer work I (or the person on whose behalf I am completing and signing this document) will refrain from any and all conduct that may in any manner dishonor the Church of Jesus Christ (including the RCA). I further acknowledge and agree that participation in travel and volunteer activities is elective and may involve risks to health, safety, or both. If I am (or the person on whose behalf I am completing and signing this document is) participating in a volunteer activity, I agree that I (or such person) will be flexible in accepting schedules and tasks that fall outside of the expected assignment.

By signing below, I, for myself and for the person on whose behalf I am completing and signing this document, knowingly and voluntarily do the following:

(a) agree to assume all risks associated with the travel or volunteer work to which this Agreement, Release, Indemnity, and Information Form relates;

(b) waive, release, and indemnify any and all agencies and assemblies of the RCA, including without limitation the General Synod Council of the Reformed Church in America, from and against any and all claims, demands, and causes of action (whether known, unknown, anticipated, or unanticipated) now or hereafter arising out of, connected with, or incidental to any such travel or volunteer work, and agree that the foregoing applies (but is not limited) to such claims, demands, and causes of action for property damage, personal injury, illness, pain, suffering, death, and economic, non-economic, actual, and consequential damages.

Part 4. Signatures

By my signature on this document, I acknowledge that all information provided in Parts 1 and 2 is true, correct, and complete; that I have read this document in its entirety; that I understand and agree to be bound by all its terms and conditions; and that I enter into it willfully and voluntarily.

Signature of volunteer/traveler:

Date:

Printed name of volunteer/traveler:

SIGNATURE NEEDED ONLY IF VOLUNTEER IS 18 YEARS OF AGE OR UNDER

Signature of parent/guardian:

Date:

Printed name of parent/guardian:

Part 5. Further communications

Occasionally the RCA Mission Volunteer Program becomes aware of an urgent need for volunteers and the quickest way to inform potential volunteers is by email. The RCA Mission Volunteer Program Services also sends a monthly summary of current volunteer opportunities (either by regular mail or e-mail). You will be included on the regular mail and email distribution lists unless you designate otherwise. If you do not wish to receive such email communications, please indicate here.

Please do not send RCA Volunteer Engagement email notices and updates.

Part 6. Skills survey

(Optional, for volunteers only.)

Future volunteer opportunities requiring particular skills may arise. Please check those things in which the volunteer is experienced and ***is willing*** to volunteer to do for one month or more. This information will be maintained by the RCA's Volunteer Engagement office for future reference.

Instruction/teaching skills:

School administration
College/university/seminary
Curriculum development
English/ESL
Preschool/primary
Secondary/high school

Other skills:

Computer training
Financial management/accounting
Library services
Building trades/construction/contractor
Machinery repair

Medical skills:

Community health
Nursing
Surgeon
Hospital administration

Languages other than English: